

INTERNAL QUALITY ASSURANCE CELL (IQAC)

KONDAPALLI THATHI REDDY WOMEN'S COLLEGE, GUDIWADA

Krishna Dist, Andhra Pradesh



ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Of IQAC for the Academic Year 2012-2013

Submitted to

National Assessment and Accreditation Council

Bangalore-560010

KONDAPALLI THATHI REDDY WOMEN'S COLLEGE, GUDIWADA

Krishna Dist, Andhra Pradesh

Executive Committee No. & Date: EC/35/091 Date: 28-2-2005

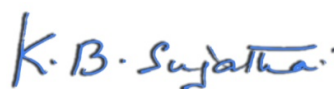
CERTIFICATE

This is to certify that we are herewith submitting the AQAR for 2012-13 for your perusal and consideration as a part of post-accreditation activity in accordance with the guidelines provided. It contains all the curricular, co-curricular and extra-curricular activities of this institution which are students oriented, genuine and proof-based conducted during the present academic year.



Dr. A. V. V. V. Malleswaramma

IAQC CO-ORDINATOR



Smt K. B. Sujatha

PRINCIPAL

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The Annual Quality Assurance Report (AQAR) Of IQAC

All NAAC accredited institutions will submit an annual self –reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example 1st July, 2012 to 30th June, 2013)

Part –A

AQAR for the year

2012-13

1. Details of Institution

1.1 Name of the Institution

KTR Women's College

1.2 Address Line 1

Gudiwada

Address Line 2

City/Town

Gudiwada

State

Andhra Pradesh

Pin Code

521301

Institution e-mail address

ktrwc@vahoo.in

Contact Nos.

08674-245298. 08674-244378

Name of the Head of the Institution:

Smt K.B. Sujatha

Tel. No. with STD Code:

08674-245298

Mobile:

9440138588

Name of the IQAC Co-ordinator:

Dr. A. V. V. V. Malleswaramma

Mobile:

7981330670

IQAC e-mail address:

vidyamalleswari@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

(OR)

1.4 NAAC Executive Committee No. & Date:*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

EC/35/091 Date: 28-Feb-2005

1.5 Website address:

www.ktrwomenscollege.com

Web-link of the AQAR:

www.ktrwomenscollege.com/IQAC/2012-13.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.30	2005	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

02 August 2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2012-13 submitted to NAAC on 12-10-2013)

- i. AQAR 2012-2013 06.08.2018 (DD/MM/YYYY)
 ii. AQAR 2013-2014 06.08.2018 (DD/MM/YYYY)
 iii. AQAR 2014-2015 06.08.2018 (DD/MM/YYYY)
 iv. AQAR 2015-2016 06.08.2018 (DD/MM/YYYY)

1.9 Institutional Status

University

State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College

Yes ☒ No ☐

Constituent College

Yes ☐ No ☒

Autonomous college of UGC

Yes ☐ No ☐

Regulatory Agency approved Institution

Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education ☐ Men ☐ Women ☐

Urban ☐ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐
Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law PEI ☐ (Phys Edu) ☐ TEI (Edu) ☐
Engineering ☐ Health Science ☐ Management ☐ Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*) Krishna University, Machilipatnam

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>	
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>	
2.3 No. of students	<input type="text" value="2"/>	
2.4 No. of Management representatives	<input type="text" value="2"/>	
2.5 No. of Alumni	<input type="text" value="1"/>	
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="----"/>	
2.7 No. of Employers/ Industrialists	<input type="text" value="----"/>	
2.8 No. of other External Experts	<input type="text" value="2"/>	
2.9 Total No. of members	<input type="text" value="16"/>	
2.10 No. of IQAC meetings held	<input type="text" value="3"/>	
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="3"/>	Faculty <input type="text" value="YES"/>
	Non-Teaching Staff <input type="text" value="Yes"/>	Students <input type="text" value="Alumni"/>
	Others <input type="text" value="---"/>	
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text" value="-"/>	No <input type="text" value="-"/>
If yes, mention the amount	<input type="text" value="----"/>	
2.13 Seminars and Conferences (only quality related)		
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC		
Total No's	<input type="text" value="1"/>	International <input type="text" value=""/>
	National <input type="text" value=""/>	State <input type="text" value=""/>
	Institution Level	<input type="text" value="1"/>
(ii) Themes	<input type="text" value="CharchaVedika on growing atrocities against women in Co-Ordination with Bharath Vikas Parishath, gudiwada"/>	
2.14 Significant Activities and contributions made by IQAC		
<ul style="list-style-type: none"> ❖ A Charcha Vedika on growing atrocities against women was organized by IQAC. Smt I Swarna Rani project director women and child development, Dr.T.V.S. Rao, psychologist, staff, and student participated in it. ❖ Awareness talk on Income tax by Sri Vijay Kumar, commissioner Income tax ,VZA ❖ Youth festival – celebration of Vivekananda's 150th birth anniversary. 		

2.15 Plan of Action by IQAC/Outcome

- ❖ The plan of action chalked out by the IQAC in the beginning of the year towards quality

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">❖ To train up the students from rural background in communication and soft skills.❖ To conduct various awareness programs for students.	<ul style="list-style-type: none">❖ Conducted awareness talks on yuvatha, jalabhavitha, income tax, communication skill development.❖ Conducted youth festival.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ any other body ☐

Provide the details of the action taken

- ❖ Conducted talks on development of communication and computer skills.
 - ❖ Given orientation towards higher education courses and career development.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	BA, BCom, B.Sc (MPC, CBZ, MSCS)		B.Sc (MPC E.M & MSCS)	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	Yes

1.3 Feedback from stakeholders* Alumni ☐ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	8	6	2		

2.2 No. of permanent faculty with Ph.D. 1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
					2				2	

2.4 No. of Guest and Visiting faculty and Temporary faculty 19

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		2	
Presented papers		5	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Encouraging staff to use technology like PPTS, YouTube Lessons, and Internet

2.7 Total No. of actual teaching days during this academic year 245

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NIL

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 2

2.10 Average percentage of attendance of students 78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
3rd B.A	13	--	4	0	07	85
3rd B.com	38	--	10	14		63
3rd B.sc, (Mscs)	12	--	5	6		91
3rd B.sc (MPC)	32	--	14	6	04	75
3rd B.sc (CBZ)	22	--	10	4		64

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC suggests conducting remedial classes to backward students and study hours for all students. It also suggests measures to improve the pass percentage of students in all groups.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	3
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	7

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	17		3
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Encourages teachers to take up research activities.
- ❖ Present & publish papers in seminars & journals. To guide students study projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--		
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	2	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range **1-4** Average **2** h-index **1** Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. **4** Chapters in Edited Books

ii) Without ISBN No. **1**

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="--"/>	CAS	<input type="text" value="--"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>			DBT Scheme/funds	<input type="text"/>

3.9 For colleges

Autonomy	<input type="text"/>	CPE	<input type="text" value="--"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text"/>	CE	<input type="text" value="--"/>	Any Other (specify)	<input type="text"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NILL
	Granted	--
International	Applied	NILL
	Granted	--
Commercialised	Applied	--
	Granted	NILL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. GUIDES? and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. Of students participated in NCC events:

University level State level
National level International level

3.23 No. Of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ A CharchaVedika on "Growing Atrocities against women"
- ❖ Celebrations of Telugu BashaDinotsavam
- ❖ Rally on Nirbhaya incident, AIDS, Pulse polio by NCC & NSS units.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 Acres			
Class rooms	20			
Laboratories	6			
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		23	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 10,45,258	UGC	
Others				

4.2 Computerization of administration and library

❖ Library was partly automated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16,700	Rs. 5,68,153	606	Rs. 57,224	17,306	Rs. 6,25,377
Reference Books	3,206	Rs. 5,20,200	267	Rs. 25,192	3,473	
e-Books						
Journals	35	Rs. 46,513	6	Rs. 4,313	41	Rs. 50,826
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	1	10		--	2	12	1 photostat machine 2 printers
Added	16							2 printers 2 scanners
Total	26	1	10			2		12

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

❖ Awareness classes on fundamentals of computers and technology up gradation to teaching and non teaching staff.

4.6 Amount spent on maintenance in lakhs:

i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	Rs. 10, 45,258
iv) Others	Rs. 2, 44,177
Total:	Rs. 12, 89,435

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ IQAC plays an important role in enhancing awareness of student support services through calendar, notice board, parents meet, grievance redressal, feedback, counselling.

5.2 Efforts made by the institution for tracking the progression

- ❖ Performance in house exams, ward counselling. Providing information by career guidance cell about PG courses, competitive exams etc.

UG	PG	Ph. D.	Others
270	--	--	--

5.3 (a) Total Number of students

(b) No. of students outside the state

--

(c) No. of international students

--

Men	Number	%

Women

Number	%
270	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
52	86	3	154		296	52	94	1	123		270

Demand ratio

Dropout % 7

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Providing books from library, arranging awareness talks on career options, competitive exams, training classes in communication and computer skills.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	5

5.6 Details of student counselling and career guidance

- ❖ Lectures on communication skills by experts from coaching institutes, career guidance cell giving information on higher studies and employment .

No. of students benefitted

50

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- ❖ Rally against Nirbhaya incident, charchavedika with experts from women & child welfare dept officials.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

No. of students participated in cultural events

15

State/ University level

7

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

National level

International level

Cultural: State/ University level

National level

Regional level

2

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	Rs. 16,000
Financial support from government	177	RS.6,95,100
Financial support from other sources	18	Rs. 20,000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

3

5.13 Major grievances of students (if any) redressed:

- ❖ Purchased books for competitive exams and kept in the library.
- ❖ Arranged reprographic facility to the students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- ❖ Our vision and mission is to give quality value based education and to mould the girl students as self-reliant, socially useful citizens.

6.2 Does the Institution has a management Information System

- ❖ The college has a management information system for the academic and administrative functioning.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow the curriculum prescribed by Krishna University, Machilipatanam

6.3.2 Teaching and Learning

- ❖ Follow the conventional methods of teaching and also encouraging the staff, students to adopt technology based teaching and learn like OHP, PPTS etc. Departmental Quiz & academic competitions are also conducted.

6.3.3 Examination and Evaluation

- ❖ Conducting unit tests, other house exams, evaluating them and giving feedback. Remedial classes and study hours are conducted.

6.3.4 Research and Development

- ❖ Encouraging the staff to apply for research programmes. Regular lecturers are presenting papers in seminars, workshops and publication of papers in journals was also initiated.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Library with nearly 17,000 books & journals, reprographic facility for students, fully equipped labs with OHPS & LCD Computer lab.

6.3.6 Human Resource Management

- ❖ Various committees with teaching and Non teaching staff are constituted for administrative and academic Functions, Student union and class representatives work in coordination for the same.

6.3.7 Faculty and Staff recruitment

- ❖ Staff recruitment is done as per the govt norms. The committee appoints part time lecturers and contingent staff.

6.3.8 Industry Interaction / Collaboration

- ❖ The departments of the college collaborate with other institutions for conducting various curricular / Non-curricular activities.

6.3.9 Admission of Students

- ❖ Admission of students is undertaken as per merit and the rules of reservation of the govt.

6.4 Welfare schemes for

Teaching	FIP for teaching, loan facility from college bank
Non teaching	They also avail the loan facility
Students	Govt scholarship, financial aid by Retired staff and existing staff.

6.5 Total corpus fund generated

27, 61, 198

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	
Administrative			Yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ Examination reforms are made by the university concerned. Annual exams are conducted by the university. Internal examination, weekly tests, assignments are conducted by the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Associations

- ❖ Some of the alumni contribute financial aid for the purchase of needed books, equipment. The alumni who visit the college interact with the students and advise them.

6.12 Activities and support from the Parent – Teacher Association

- ❖ Parent-teacher-management meets are arranged once in a year. But most of the parents hail from rural side areas, their participation in the meet is very low.

6.13 Development programmes for support staff

- ❖ Computers are provided and awareness talks on computer basics, technology are arranged.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Clean & green tree plantation, botanical garden.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- ❖ Various awareness programmes are conducted on blood donations, atrocities on women, solar energy and the conduct of youth festival evoked good response from the students. NSS volunteers took an active role in the NSS special camp and annual health check up programme.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- ❖ Encouraged teaching staffs participation in National seminars / Conference and to present papers.
- ❖ Conducted remedial classes for backward students and study hours, special classes for all classes.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Awareness programmes for students.
- ❖ Gender sensitization programmes.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- ❖ Awareness programmes on Ozone preservation day, Vanam Manam, Clean & Green Campus

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: Good infrastructure, NSS, NCC, extension activities experienced faculty.
Weakness: lack of English communication skills among students, computer skills in staff.
Challenges: conducting training programmes for the development of computer soft skills.
Threats: merit students are attracted to corporate colleges. Increasing financial burden to management due to non-recruitment of staff

8. Plans of institution for next year

- ❖ To increase students enrolment & pass percentage.
- ❖ To encourage teaching staff to apply for research projects.
- ❖ To organize workshops, seminars

Name: Dr. A. V. V. V. Malleswaramma



Signature of the Coordinator, IQAC

Name: Smt K. B. Sujatha:



Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure I

Abbreviations

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure – II

U. G. ACADEMIC CALENDER-2012-13			
Particular	Date		
	1 st Year	2 nd Year	3 rd year
Class Work			
Commencement of Classes	9 th July 2012	18 June 2012	
Closure of admissions for various courses		21 st August 2012	
Closure of instructions		16 th Feb 2013	
Total Number of working days		221	
Examinations			
Half Yearly Examinations	11 th October, 2012 to 20 th October 2012		
Pre-final examinations	21 st January, 2013 to 31 st January, 2013		
Payment of Examinations fee& submission of Application Forms and attendance particulars to the Controller of Examination	17 th October, 2012	5 th December, 2012	
Submission of attendance particulars of ineligible candidates to the Controller of Examination	200 th February, 2013		
University Theory Examinations	1 st March, 2013		
Practical Examinations(English)	-----		
Practical Examinations(others)	4 th February, 2013		
Extra Curricular Activities			
Celebrations:			
Teachers day	5 th September, 2012		
Education day	11 th November, 2012		
Science day			
Women’s day			
Earth day			
Ragging:			

Anti-Ragging Committee meeting by all colleges	20 th August, 2012
Fresher's Day	25 th August, 2012
Cultural:	
Inter-collegiate Cultural meet	3rd week of December,2012
Youth Festival	Last week of November,2012
Employment:	
Awareness on employability skills	1st Week of January,2013
Organizing Centralized job fair	2nd Week of January,2013
Commencement of Summer Vacation	20 th April, 2013

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ACADAMIC CALENDER OF THE YEAR

2012-2013

EVENT

Date	
4 th June, 2012	Re-opening of the college
5 th June, 2012	Celebration of World's Environment day
18 th June, 2012	Commencement of classes for 2nd& 3rd degree courses
1 st July, 2012	Meeting of the Heads of the Department
9 th July, 2012	Commencement of classes for 1st year degree
11 th July, 2012	Celebration of World population day
23 rd July, 2012	Wards meet
6 th August, 2012	Staff meeting
7 th August, 2012	Awareness talk on 'yuvatha Jalabhavitha' by Sri. Varaprasad Rao (underground water dept)
15 th August, 2012	Independence Day
18 th August, 2012	Clean & green
25 th August, 2012	Churchavedika on Atrocities against women
29 th August, 2012	Telugu Basha Dinostsavam
3 rd September, 2012	Meeting of the Heads of the dept
5 th September, 2012	Teachers day Celebrations
22 nd September, 2012	Clean & Green
24 th September, 2012	NSS Day Celebrations
5 th October, 2012	Awareness talk on Income Tax
15 th October, 2012 To 20 th October, 2012	Half Yearly exams
26 th October, 2012	Guest lecture by Dept of chemistry

5 th November, 2012	Meeting of Heads
11 th November, 2012	Celebration of National Education day, conducted competition
14 th November, 2012 To 21 st November, 2012	Library week Celebrations
24 th November, 2012	Clean & green
1 st December, 2012	World Aids Day
26 th December, 2012	Really by NSS / NCC volunteers protest against Nirbhaya Incident
2 nd January, 2013	Talk on communication Skills
12 th January, 2013	National Youth Day – Swami Vivekananda Birth Anniversary
19 th January, 2013	clean & green
24 th January, 2013 To 31 st January, 2013	Pre final exams
8 th February, 2013 To 14 th February, 2013	
4 th February, 2013	Practical Examinations
1 st March, 2013	Theory Exams

Annexure – III.

2012-2013

STUDENTS FEED BACK REPORT ON LECTURERS / COLLEGE

- ❖ Student's feedback on teachers at the end of the year helps to improve and refine the teaching. This provide the teachers an opportunity to introspect their strengths and lapses and can conduct himself accordingly As such students feedback on teachers, college is taken at the end of the year / Semester.
- ❖ Every teacher is evaluated in terms of the punctuality to classes, teaching methods adopted (traditional, ICT) provision of teaching materials conduct of internal exams, evaluation, performance, grievance redressed, encouragement in extracurricular activities etc.
- ❖ These feedback forms filled up by the students are collected back and appropriate measures are taken to solve the problems of students.
- ❖ A similar feedback is taken from the students on the facilities provided by the college like infrastructure, academic and administrative functioning of the college, the support of the principal, teaching & nonteaching staffs, library, NCC , NSS activities, water supply, toilets, scholarship disbursement , Buss pass/Train pass facility.
- ❖ Parents meet is also conducted every year and feedback of the parents about the performance of the teaching, nonteaching is obtained during the meet both orally and in writing. These feedbacks are submitted to the management for the necessary follow-up.

Annexure – IV

2012-2013

Awareness Programmes for Students

GOAL:

Quality has become the defining element of education in the 21st century and it makes education as much socially relevant as it is personally indispensable to the individual. Quality and Excellence should be the vision of every Higher Education Institution.

CONTEXT:

The vision and mission of the college is to educate, empower the girl students and make them socially committed useful citizens. The college has been catering to the needs of the students since its inception and contributing for the total personality development of the individuals. With this objective the college is conducting various activities besides the curricular and co. curricular activities. The other activities include awareness programmes, gender sensitization process, guest talks, campaigns, rallies to acquaint them with social problems.

PRACTICE:

In this academic year the IAQC of the college and the NSS unit organized Awareness talks on 'Yuvatha Jalabhavitha' by the Deputy Director of Ground Water Dept-Vijayawada. Income tax Awareness by Sri.Vijay Kumar commissioner of IT-VZA, talks on communication skills etc.

A voluntary social –service organization Smt. Swarupa Rani P.D women & child Dept VZA, Dr. T. V. S. RAO psychologist Sri K. Jaya Raju police Bureau Chief Vartha, students from other colleges, staff took part in the programme.

Rallies on AIDS, Nirbhaya incident were taken up the NSS volunteers.

Telugu Basha Dinotsavam, Teacher's Day, Women Empowerment Day were celebrated on 25.8.2012, 5.9.2012, 19.11.2012 respectively

A photo exhibition on Vivekananda by Rama Krishna Mission and youth Day was celebrated on 12.1.2013 in connection with Vivekananda Birth Anniversary. Clean & Green, pulse polio are conducted by NSS unit. Literary competitions are also conducted in collaboration with social organizations like Police Mythri Sangham, BVP, and Rotary etc.

SUCCESS:

These Activities and programmer enrich the student's knowledge on various issues like environment protection, gender equality, and promotion of moral values, ethics, health & literacy. This develop in them a social responsibility and commitment

GENDER SENSITIZATION PROGRAMMES:**CONTEXT:**

Gender equity refers to the freedom for both men and women to develop their activities and make choices without any limitation set by rigid gender roles and prejudices. It means women and men enjoy the same rights, resources, opportunities and protection. It requires eliminating harmful practices against women and girls including Sex trafficking, sexual violence and other oppression tactics.

PRACTISE:

As gender inequality undermines the health and development and gender equality requires strategic interventions at all levels of programming and policy making. Our college aiming at the empowerment of women at all levels has been conducting many a gender sensitization programmes like guest lectures by eminent persons. The college Organizes activities oriented to women welfare, health, Literacy, legal awareness and social service. Charchavedhika on Domestic violence, sex Abuse, Atrocities are conducted in co-ordination with social service organisation and rallies are conducted to promote social awareness about women's oppression, insecurity and sexual abuse

SUCCESS:

Most of our college Students are from economically poorer sections and the conduct of gender equity programmes develop self confidence and courage among them. They could get rid of the inhibitions and apprehensions regarding perusing higher education and career amidst parents' protests and social taboos.

Annexure – V
2012-2013
SWOT ANALYSIS

Strengths:

- ❖ More than Forty Five Years of academic Standing.
- ❖ Good infrastructure, Eco-friendly Campus
- ❖ Security to girl Students and Good discipline
- ❖ Good Encouragement from management
- ❖ Supportive & co-operative leadership of principal
- ❖ Experienced Faculty
- ❖ Periodical completion of curriculum
- ❖ Add on Courses
- ❖ Remedial Coaching classes for slow learners
- ❖ Ward counselling
- ❖ Digital class rooms, ICT enabled teaching /l earning
- ❖ Well equipped Science labs, Computer lab, Skill development lab
- ❖ Library with 24000 Books, Journals, INFLIBNET, Internet.
- ❖ Indoor Stadium
- ❖ Playground, Botanical Garden
- ❖ NSS,NCC activities, Sports
- ❖ Extension activities
- ❖ Drinking Water, Govt Scholarships
- ❖ Financial aid to students by staff
- ❖ Parents, alumni meets

Weakness:

- ❖ Increasing number of part time lecturers
- ❖ More number of Students from academically, economically backward sections
- ❖ Financial Constraints
- ❖ Inadequate Industrial-Institutional linkages
- ❖ Lack of college bus transport to interior villages.

Opportunities:

- ❖ Conducting Workshops, Seminars, Guest lecturers for staff and students
- ❖ Encouraging Students cultural, literary talents by Conducting Youth Festivals, Competitions
- ❖ Conducting short term coaching classes for exams, Computer skills, and Communication skills.
- ❖ Encouraging Staff's research activities.

Challenges:

- ❖ Proliferation of unaided, corporate colleges in the town.
- ❖ No recruitments in the vacant aided posts
- ❖ Merit Students are attracted to corporate colleges
- ❖ Decreasing Enrolments of Students in Conventional courses
- ❖ Financial burden to the Management due to the increased number of unaided Staff
