

INTERNAL QUALITY ASSURANCE CELL (IQAC)

KONDAPALLI THATHI REDDY WOMEN'S COLLEGE, GUDIWADA

Krishna Dist, Andhra Pradesh



ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Of IQAC for the Academic Year 2015-2016

Submitted to

National Assessment and Accreditation Council

Bangalore-560010

KONDAPALLI THATHI REDDY WOMEN'S COLLEGE, GUDIWADA

Krishna Dist, Andhra Pradesh

Executive Committee No. & Date: EC/35/091 Date: 28-2-2005

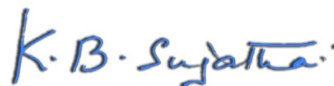
CERTIFICATE

This is to certify that we are herewith submitting the AQAR for 2015-16 for your perusal and consideration as a part of post-accreditation activity in accordance with the guidelines provided. It contains all the curricular, co-curricular and extra-curricular activities of this institution which are students oriented, genuine and proof-based conducted during the present academic year.



Dr. A. V. V. V. Malleswaramma

IAQC CO-ORDINATOR



Smt K. B. Sujatha

PRINCIPAL

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K.T.R WOMEN'S COLLEGE,GUDIWADA,AQAR FOR 2015-16

The Annual Quality Assurance Report (AQAR) of IQAC

All NAAC accredited institutions will submit an annual self –reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example 1st July, 2012 to 30th June, 2013)

Part –A

AQAR for the year

2015-16

1. Details of Institution

1.1 Name of the Institution

KTR Women's College

1.2 Address Line 1

Gudiwada

Address Line 2

City/Town

Gudiwada

State

Andhra Pradesh

Pin Code

521301

Institution e-mail address

ktrwc@vahoo.in

Contact Nos.

08674-245298. 08674-244378

Name of the Head of the Institution:

Smt K.B. Sujatha

Tel. No. with STD Code:

08674-245298

Mobile:

9440138588

Name of the IQAC Co-ordinator:

Dr. A. V. V. V. Malleswaramma

Mobile:

7981330670

IQAC e-mail address:

vidyamalleswari@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

(OR)

1.4 NAAC Executive Committee No. & Date:

EC/35/091 Date: 28-Feb-2005

*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)***1.5 Website address:**

www.ktrwomenscollege.com

Web-link of the AQAR:

www.ktrwomenscollege.com/IQAC/2015-16.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.30	2005	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

02 August 2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-2013 06.08.2018 (DD/MM/YYYY)
- ii. AQAR 2013-2014 06.08.2018 (DD/MM/YYYY)
- iii. AQAR 2014-2015 06.08.2018 (DD/MM/YYYY)
- iv. AQAR 2015-2016 06.08.2018 (DD/MM/YYYY)

1.9 Institutional Status

University

State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College

Yes ☒ No ☐

Constituent College

Yes ☐ No ☒

Autonomous college of UGC

Yes ☐ No ☐

Regulatory Agency approved Institution

Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education

☐

Men

☐

Women

☒

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Urban	<input type="checkbox"/>	Rural	Tribal
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Financial Status	Grant-in-aid	UGC 2(f)	UGC 12B
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing <input type="checkbox"/>

1.10 Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input type="checkbox"/>	Law PEI	<input type="checkbox"/>	(Phys Edu)	<input type="checkbox"/>	TEI (Edu)	<input type="checkbox"/>
Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>	Others (Specify) <input type="text"/>					

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	8												
2.2 No. of Administrative/Technical staff	1												
2.3 No. of students	2												
2.4 No. of Management representatives	1												
2.5 No. of Alumni	2												
2. 6 No. of any other stakeholder and Community representatives	2												
2.7 No. of Employers/ Industrialists	----												
2.8 No. of other External Experts													
2.9 Total No. of members	16												
2.10 No. of IQAC meetings held	3												
	8												
2.11 No. of meetings with various stakeholders:	<table border="1"> <tr> <td>No.</td> <td>4</td> <td>Faculty</td> <td>2</td> </tr> <tr> <td>Non-Teaching Staff</td> <td>2</td> <td>Students</td> <td></td> </tr> <tr> <td>Alumni</td> <td></td> <td>Others</td> <td>---</td> </tr> </table>	No.	4	Faculty	2	Non-Teaching Staff	2	Students		Alumni		Others	---
No.	4	Faculty	2										
Non-Teaching Staff	2	Students											
Alumni		Others	---										
2.12 Has IQAC received any funding from UGC during the year?	<table border="1"> <tr> <td>Yes</td> <td>Y</td> <td>No</td> <td>-</td> </tr> </table>	Yes	Y	No	-								
Yes	Y	No	-										
If yes, mention the amount													
2.13 Seminars and Conferences (only quality related)													
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC													
Total No's	1												
International													
National													
State													
Institution Level	Y												
(ii) Themes	2 days Regional level workshop on CBCS skill development courses												
2.14 Significant Activities and contributions made by IQAC	<ul style="list-style-type: none"> ❖ A 2 day regional level orientation programme on CBCS skill development courses in coordination with KU and CCE on 2nd and 3rd Nov 2015 ❖ Conducted 1 ½ months computer skills development programme, short term training in communication & presentation skills to final year degree students ❖ Conducted Divisional level youth festival on 27th Nov 2015 												

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> ❖ To conduct short term skill development programme ❖ To conduct parents meet ❖ To conduct seminars, workshops ❖ To conduct field trips, study tours 	<ul style="list-style-type: none"> ❖ Conducted two day orientation programme on HVPE & ENVS on 2-11-2015 & 3-11-2015 ❖ Conducted short term training programme in soft skills ❖ Conducted Academic tour to Amaravathy, Nagarjuna Sagar

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ any other body ☐

Provide the details of the action taken

- ❖ Prepared the outgoing students for competitive exams with focus on computer & communication skills
- ❖ Introduced student centred activities like seminars, exhibitions, project reports etc.,
- ❖ Conducted Remedial coaching classes to backward (academically) students

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	BA, BCom, B.Sc(MPC, CBZ)		B.Sc (MPC EM)	Coaching for competitive exams
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1 UG(I Degree)
Trimester	
Annual	2UG(II&III Degree)

1.3 Feedback from stakeholders* Alumni ☐ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes CBCs pattern (semester is introduced for I Degree)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	8	6	2		

2.2 No. of permanent faculty with Ph.D. 1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
				2	0				0	2

2.4 No. of Guest and Visiting faculty and Temporary faculty Part Time Lecturers 16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	1	
Presented papers	1	9	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of e-class rooms for PPTs. Internet based U-tube lessons etc. tours, provided

2.7 Total No. of actual teaching days during this academic year 232

2.8 Examination/ Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NIL

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 2

2.10 Average percentage of attendance of students 78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	10	NIL	6	3	1	100
B.com	11	NIL	4	4	1	81
B.sc (MPC)	8	NIL	6	1	1	100
B.sc (CBZ)	27	NIL	19	2	2	85

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Maintaining ward system (1: 20 ratio) for tracking the academic progress of the student
- Conducting remedial coaching classes, study hours

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	2
HRD programmes	
Orientation programmes	5
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	6
Others: Seminars National	20

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	20	NILL	7
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Encouraging lectures to apply for research projects
- ❖ Motivating lectures to upgrade academic qualification
- ❖ Presenting papers, publishing articles in seminars, Journals respectively

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--		
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	1		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

-

Chapters in Edited Books

978-93-82163-98-5

-

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

--

CAS

--

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

--

DBT Star Scheme

INSPIRE

CE

--

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	NILL	--	--	--	

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

NILL

3.15 Total budget for research for current year in lakhs:

From funding agency

--

From Management of University/College

Total

--

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. GUIDES? and students registered under them

--

--

3.19 No. of Ph.D. awarded by faculty from the Institution	<div style="border: 1px solid black; padding: 2px; display: inline-block;">NILL</div>						
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)							
JRF	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	SRF	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	Project Fellows	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	Any other	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>
3.21 No. of students Participated in NSS events:							
	University level	<div style="border: 1px solid black; padding: 2px; display: inline-block;">30</div>	State level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>			
	National level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	International level	<div style="border: 1px solid black; padding: 2px; display: inline-block;">----</div>			
	Institutional level	<div style="border: 1px solid black; padding: 2px; display: inline-block;">100</div>					
3.22 No. Of students participated in NCC events:							
	University level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	State level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>			
	National level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	International level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>			
3.23 No. Of Awards won in NSS:							
	University level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	State level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>			
	National level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	International level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>			
3.24 No. of Awards won in NCC:							
	University level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	State level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>			
	National level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	International level	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>			
3.25 No. of Extension activities organized							
	University forum	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	College forum	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>			
	NCC	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	NSS	<div style="border: 1px solid black; padding: 2px; display: inline-block;">4</div>	Any other	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Yoga day celebrations – 21-06-2015
- ❖ Health awareness programme on female Foeticide
- ❖ Special camp by NSS unit at the village sirichintala
- ❖ Clean & Green medical camp, tree plantation in special camp and also in the institution
- ❖ Conducting rallies on AIDS day, other significant days
- ❖ Youth festival on 27-11-2015
- ❖ A benefit show for the cause of the blind was conducted

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 Acers			
Class rooms	20			
Laboratories	6			
Seminar Halls	-1		UGC	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	45	16	UGC	61
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 41,44,369	Rs. 5,81,869	UGC	Rs. 47,25,238
Others				

4.2 Computerization of administration and library

Library was partly computerized with new gen lib software

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18238	Rs.7,23,819	570	Rs. 55,761	18,808	Rs.7,79,580
Reference Books	3680	Rs.5,75,143	213	Rs. 32,037	3,893	Rs.6,07,180
e-Books						
Journals	54	Rs.71,854	4	Rs.9,895	58	Rs.81,749
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Comput-ers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	1	10		--	2	10	6 printers 2 scanners
Added			2					
Total	36	1	8			2	10	8

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

One and half month short term course in computer skill development was conducted for
--

4.6 Amount spent on maintenance in lakhs:

i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	Rs. 55,311
iv) Others	Rs. 3, 24,684
Total:	Rs. 3, 79,995

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Students are motivated to utilize library services by conducting book exhibition
- ❖ Conducted personality development talks by experts, skill development programme, and awareness on government welfare schemes to girls and educational scholarships .

5.2 Efforts made by the institution for tracking the progression

- ❖ Conducting parents meet twice in a year. Staff & Management interact with parents & students
- ❖ Ward-counselling, tracking the progression
- ❖ Student's progression to higher studies & jobs.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
211	--	--	--

(b) No. of students outside the state

(c) No. of international students

Men	Number	%	Women	Number	%
				211	--

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
25	9	2	73		191	20	90	2	99		211

Demand ratio

Dropout % 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Books were purchased related to competitive exams.
- ❖ Motivational talks arranged by career guidance cell & computer skills training for final year students.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	3-police constable

5.6 Details of student counselling and career guidance

- ❖ Career guidance programmes and personality development lectures were arranged
- ❖ Training programme on communication & presentation skills for outgoing students
- ❖ Short term courses in computer skills.

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			<div></div> a) institution of language management b)state PSC - 3

5.8 Details of gender sensitization programmes

- ❖ An awareness programme on women trafficking by UJWALA FOUNDATION – Tenali
- ❖ Health awareness programme on female foeticide HIV/AIDS

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

Institutional level -50

Intercollegiate-20

No. of students participated in cultural events

State/ University level

2

National level

Inter College

20

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

National level

International level

Cultural: State/ University level

National level

Regional level

1

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	13	Rs.18,000
Financial support from government	169	Rs.464,377
Financial support from other sources	25	Rs.30,000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

Academic Exhibitions

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- ❖ Conducted training programmes in computer skills
- ❖ Conducted Skill development programme
- ❖ Arranged educational tours.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- ❖ Our Vision is to provide quality education to the students
- ❖ Our Mission is to cater to the societal needs by shaping the students as responsible citizens of the society

6.2 Does the Institution has a management Information System

The college has a well established management information system for academic and administration functioning

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As an affiliated college we follow the curriculum prescribed by the university. Teachers also supplement the curriculum through add on, Certificate courses. Staff members of our college are members of the university board of studies. They contribute for the development of the curriculum

6.3.2 Teaching and Learning

Learning is initiated through guided teaching, assignments, group discussions, seminars, PPTs Quiz, Guest lectures.

6.3.3 Examination and Evaluation

College level examinations are conducted and the performance of the students in analysed and remedial measures are taken similarly after the announcement of the public examination results, remedial classes are conducted for backlog students

6.3.4 Research and Development

The college encourages the staff to undertake research activities. Some have been working for their research degree on a part time basis

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) To establish more E class rooms ,to provide INFLIB NET ,NDL

6.3.6 Human Resource Management

There is optimum utilisation of human resources both from the teaching and non-teaching wings. Training is given to students by organising guest lectures by inviting experts from outside. Our staff members also serve in various administrative committees of the college for better co-ordination among the staff and administration

6.3.7 Faculty and Staff recruitment

Staff recruitment in aided courses is done as per the norms of the govt. In self-financed courses vacancies are advertised in news papers and staff members are recruited on merit basis after an interview

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Admission of students is undertaken as per merit and the rules of reservation of the govt.

6.4 Welfare schemes for

Teaching	Financial support and leave facility for research, presenting papers in seminars.
Non teaching	Computer training for administrative works.
Students	Govt scholarships, Health checkups, Bus pass, Train pass

6.5 Total corpus fund generated

Rs. 36, 99,908

6.6 Whether annual financial audit has been done

Yes

☐

No

☐ N

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Management
Administrative				Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☐ Y

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating university looks into the reforms needed in examinations semester pattern for UG students
But the college under takes formative assessment of students through periodical examinations and assignment & remedial classes

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Associations

It invites Alumnus of the college or reputed persons for giving guest lectures to our students. There are several alumni employed in our college and also occupying responsible position in the college committee. They work for the overall development of the college

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher, meets are conducted for sorting out the academic and other problems of students

6.13 Development programmes for support staff

ICT Training provided for the support staff and necessary software is also procured

6.14 Initiatives taken by the institution to make the campus eco-friendly

Swatch Bharat activities were conducted, sapling plantation is under taken periodically Eco-club conducted green audit. We observe no plastic day periodically. Vermi culture unit is there. Bio cultivation is going on under Eco-club.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- ❖ Yoga training classes started this year have generated good interest among the students
- ❖ Bio cultivation, vegetable cultivation taken up by science depts. Motivated students for increased participation

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- ❖ One e-class room was established to facilitate ICT based learning
- ❖ Training programmes in computer skills and spoken English were conducted

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Financing the needy students in paying college fee/examination fee
- ❖ Conducted field trips, academic tours

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- ❖ Sapling plantation, Clean and green, Plastic free campus & Bio-cultivation Guest lectures on environment protection, pollution

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths: Full fledged laboratories, Good number of books, and internet facility in library
Weakness: Poor soft- skills & combination skills of students at entry level
Opportunities: Encouraging research by faculty members using online resources to supplement traditional teaching methods
Threats: 1) Lack of support from govt in filling aided vacancies
2) Senior teachers are retiring and following vacancies have to be filled by the management by part time lectures

8. Plans of institution for next year

- ❖ To conduct add-on courses/ curriculum enrichment courses
- ❖ To give more attention to student centered activities and ICT based learning

Name: Dr. A. V. V. V. Malleswaramma

Name: Smt K. B. Sujatha:



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure – II

U. G. ACADEMIC CALENDER-2015-16				
Particular	Date			
	1st Year		2nd Year	3rd Year
Class Work	SEMESTER SYSTEM		YEAR WISE SYSTEM	
	I Sem	II Sem		
Commencement of Classes	7 th June, 2015	30 th November, 2015	9 th January, 2015	
Closure of admissions for various courses	19 th August, 2015		19 th August, 2015	
Closure of instructions	11 th May, 2015	31 st March, 2016	12 th February, 2016	
Total Number of working day	90	90	230	
Examinations(semester)				
I internal Examination	9 th February, 2015	22 nd February, 2016		
II internal Examinations	26 th October, 2015	21 st March, 2016		
Payment of Examinations fee& submission of Application Forms and attendance particulars to the Controller of Examination	16 th October, 2015	3 rd October, 2016		
Submission of attendance particulars of ineligible candidates to the Controller of Examination	18 th November, 2015	21 st March, 2016		
University Theory Examinations	11 th June, 2015	4 th July, 2016		
Practical Examinations	18 th November, 2015	20 th November, 2016		
Commencement of Summer Vacation	1 st April, 2015			
Examinations(II&III YEAR)				
Half yearly examinations	21 st September, 2015 TO 30 th September, 2015			

Pre-final examinations	18 th June, 2016 TO 28 th June, 2016			
Payment of Examinations fee& submission of Application Forms and attendance particulars to the Controller of Examination			16 th October, 2015	10 th December, 2015
Submission of attendance particulars of ineligible candidates to the Controller of Examination	20 th February, 2016			
University Theory Examinations	2 nd March, 2016			
Practical Examinations	3 rd February, 2016			
Last working day of the Academic year 2015-16	27 th April, 2016			
Reopening of colleges for the Next Academic Year 2016-17	15 th June, 2016			
Extracurricular ACTIVITIES				
CELEBRATIONS:				
Foundation day of University	25 th June, 2015			
Teachers day	5 th September, 2015			
Education day	11 th November, 2015			
Science day	28 th February, 2016			
Women's day	8 th March, 2016			
Earth day	22 nd April, 2016			
Ragging:				
Anti-Ragging Committee meeting by all colleges	20 th August, 2015			
Fresher's day	26 th August, 2015			
Cultural:				
inter-collegiate cultural meet	September, 2015			
Youth Festival	October, 2015			
Employment:				
Awareness on employability skills	1 st week of January, 2016			
Organizing Centralized job fair	2 nd week of January, 2016			

ACADAMIC CALENDER OF THE YEAR

2015-2016

EVENT

Date	
8 th June, 2015	Reopening of the college for II and III year degree students
21 st June, 2015	World yoga-day. A one week training programme is arranged for the students and teaching and non-teaching staff-
6 th July, 2015	Commencement of classes for I Degree semester
14 th July, 2015	Inaugural to godavari pushkaralu
20 th to 5 th July, 2015	One and half month computer training classes were conducted for the students.
12 th August, 2015	Youth festival was celebrated on the occasion of Abdul kalam's Birthday
12 th August, 2015	An awareness programme on "Women Trafficking" was conducted by Ujwala foundation JMJ college, Tenali
12 th August, 2015	A guest lecture by Smt.Mary Krupa Bai, Lecture on Telugu Kadhanikalu
15 th August, 2015	68th Independence day celebrated on that day parents meet was arranged in the college
22nd August, 2015	Health awareness programme on "Female Foeticide" Seasonal diseases and HIV/AIDS conducted Dr. P. Gangadhara Rao, Dr. Amrutha and Dr. Satish Smt D. Nagaratnam PHMC are the speakers
28 th August, 2015	Inter collegiate meet was conducted by SWO in college auditorium explained about Dr. Ambedkar and NTR Vidyanidhi scholarships to the students
5 th September, 2015	Teacher's day celebrations were organised by the students
18 th September, 2015	A benefit show for the cause of the blind was conducted
2 nd & 3 rd November, 2015	A two day orientation programme on CBCS skill development course was conducted by the CDC, Krishna university with the association af CCE, Hyderabad, on HVPE & ENVS
14 th to 20 th November, 2015	Grandhalaya varotsavalu were organised by library competitions in essay writing, Elocution were conducted first and second prizes were given to the students in each event-

21 st & 27 th November, 2015	NSS Special camp was conducted at sirichintala various programmes like house hold survey, clean and green, medical camp, plantation etc., were taken up by the NSS volunteers during the camp
26 th November, 2015	'Law day' was conducted Judge of the Gudivada divisional court delivered speeches on "Anti dowry system"celebrated
27 th November, 2015	Youth Festival in divisional level for all the educational institutions in our college sub collector. RDO and other officials attended the programme and encouraged the students our students got prizes in solo dance, folk group dance, parade song and folk solo song
6 th and 7 th January, 2016	Academic tour to Amaravati the capital of Andhra Pradesh and Nagarjuna Sagar dam was arranged for the final Degree students
25 th January, 2016	An awareness programme on personality development was organised by sangamitra Lion's club- Gudivada Sri Anjaneyulu former principal of DIET Angaluru addressed the students
28 th January, 2016	A Parents meet was arranged and parents interacted with committee members and faculty of all departments
1 st February, 2016	An eye camp for students was organised by sangnametra Lion's club- Gudivada and spectacles were given to 20 students detected with eye problems
December & January	A training programme on communication skills in english and presentational skills was organised for 15days to final degree students
2 nd February, 2016	Conducted college anniversary
28 th February, 2016	Celebrated "Science Day" on 28th Feb

Annexure – III

2015-2016

STUDENTS FEED BACK REPORT ON LECTURERS / COLLEGE

- ❖ Student's feedback on teachers at the end of the year helps to improve and refine the teaching. This provide the teachers an opportunity to introspect their strengths and lapses and can conduct himself accordingly As such students feedback on teachers, college is taken at the end of the year / Semester.
- ❖ Every teacher is evaluated in terms of the punctuality to classes, teaching methods adopted (traditional, ICT) provision of teaching materials conduct of internal exams, evaluation, performance, grievance redressed, encouragement in extracurricular activities etc.
- ❖ These feedback forms filled up by the students are collected back and appropriate measures are taken to solve the problems of students.
- ❖ A similar feedback is taken from the students on the facilities provided by the college like infrastructure, academic and administrative functioning of the college, the support of the principal, teaching & nonteaching staffs, library, NCC , NSS activities, water supply, toilets, scholarship disbursement , Buss pass/Train pass facility.
- ❖ Parents meet is also conducted every year and feedback of the parents about the performance of the teaching, nonteaching is obtained during the meet both orally and in writing. These feedbacks are submitted to the management for the necessary follow-up.
- ❖ A feedback on the CBCS pattern introduced from 2015 is taken from the staff and the students. Most of the students & staffs preferred annual examination patterns to the CBCS as they could not find time to revise the syllabus before the exams. With the introduction of CBCS a continuous internal evaluation in the form of seminars, assignments, mid exams leave no time for the revision. The pattern is yet to be streamlined to reap benefits to the students.

Annexure – IV

2015-2016

Best Practices

Conducting Field trips - Historical / Botanical / Industrial

CONTEXT:

Organizing field trips are very essential and are a part of institutional activities as they give real world experience to the students. Students can coordinate what they learn in the classrooms with what they see in the world around them and this consolidates learning and complements academic concepts.

PRACTICE:

The college is conducting academic trips of historical, biological, industrial importance every year. Field trips to nearby places and units that have relevance to curriculum are also being conducted

In the year 2015-16 a historical tour to Amaravathi, Nagarjuna Sagar was conducted for degree students. The students accompanied by the concerned staff visited Amaralingeswara temple on the bank of river Krishna and the irresistible Dhyana Buddha Statue. They also visited museums at Amaravathi which housed the valuable architecture, statues relic's inscriptions and majestic Buddhist monuments, galleries. The colossal Sagar dam built across River Krishna and one of the largest one in Asia supplies water for irrigation and also for hydro electric generation was also visited.

In 2016-17 a Historical tour to kuchipudi - the place which gave birth to the world famous classical dance genre 'kuchipudi' and its pioneers like siddhendra yogi vempati satyam and Movva- the birth place of a great litterateur 'kshetrappa', srikakulam- the capital of Andhra sathevahana kingdom, where sri Krishna Deva Raya wrote the famous 'Amuktamalyada ' and Hamsala Devi' the confluence of River Krishna with the Bay of Bengal was conducted.

SUCCESS:

These trips enabled students to gain practical knowledge. The science departments like chemistry, zoology and commerce are taking students to nearby factories (Jute mills, Cotton mills, Soap, Plastic industries) Sugar factory, Kolleru labs, lakes, silk cocoon reeling centres. These trips are learning oriented and the rewarding educational experience help to improve students social & life skills

PROBLEM:

Organizing field trips are expensive as students cannot afford the minimum expenses also since they are economically deprived. The UGC grants allotted for this purpose are supportive to some extent and the main burden lies with the college

Encouragement to Merit Students:

CONTEXT:

The institution's Management, staff and donors instituted Gold Medals, Cash Prizes and Book prizes to encourage the meritorious performance of students in public exams. Some of the Retired staff members and donors deposited amount in FD and the annual interest accrued is given to economically backward merit students

PRACTICE:

A very transparent system of evaluation is adapted. The details of prizes and the names of the donors are given in the college calendar

Two Gold Medals, Cash Prizes worth of 20,000/- and 20 Book prizes are presented to top scorers in all streams of Intermediate and Degree courses Besides the endowment prizes, the college is presenting academic prizes to First & Second top scorers in final exams.

SUCCESS:

Awards act as catalysts and boost up the confidence of the students. The incentives in the form of kind and cash create a healthy environment and promote the competitive spirit among the learners and that give them a sense of satisfaction and pride

Annexure – V
2015-2016
SWOT ANALYSIS

Strengths:

- ❖ More than Forty Five Years of academic Standing.
- ❖ Good infrastructure, Eco-friendly Campus
- ❖ Security to girl Students and Good discipline
- ❖ Good Encouragement from management
- ❖ Supportive & co-operative leadership of principal
- ❖ Experienced Faculty
- ❖ Periodical completion of curriculum
- ❖ Add on Courses
- ❖ Remedial Coaching classes for slow learners
- ❖ Ward counselling
- ❖ Digital class rooms, ICT enabled teaching /l earning
- ❖ Well equipped Science labs, Computer lab, Skill development lab
- ❖ Library with 24000 Books, Journals, INFLIBNET, Internet.
- ❖ Indoor Stadium
- ❖ Playground, Botanical Garden
- ❖ NSS,NCC activities, Sports
- ❖ Extension activities
- ❖ Drinking Water, Govt Scholarships
- ❖ Financial aid to students by staff
- ❖ Parents, alumni meets

Weakness:

- ❖ Increasing number of part time lecturers
- ❖ More number of Students from academically, economically backward sections
- ❖ Financial Constraints
- ❖ Inadequate Industrial-Institutional linkages
- ❖ Lack of college bus transport to interior villages.

Opportunities:

- ❖ Conducting Workshops, Seminars, Guest lecturers for staff and students
- ❖ Encouraging Students cultural, literary talents by Conducting Youth Festivals, Competitions
- ❖ Conducting short term coaching classes for exams, Computer skills, and Communication skills.
- ❖ Encouraging Staff's research activities.

Challenges:

- ❖ Proliferation of unaided, corporate colleges in the town.
- ❖ No recruitments in the vacant aided posts
- ❖ Merit Students are attracted to corporate colleges
- ❖ Decreasing Enrolments of Students in Conventional courses
- ❖ Financial burden to the Management due to the increased number of unaided Staff
