

INTERNAL QUALITY ASSURANCE CELL (IQAC)

KONDAPALLI THATHI REDDY WOMEN'S COLLEGE, GUDIWADA

Krishna Dist, Andhra Pradesh



ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Of IQAC for the Academic Year 2017-2018

Submitted to

National Assessment and Accreditation Council

Bangalore-560010

KONDAPALLI THATHI REDDY WOMEN'S COLLEGE, GUDIWADA

Krishna Dist, Andhra Pradesh

Track ID: APCOGN12134

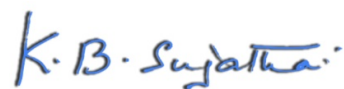
CERTIFICATE

This is to certify that we are herewith submitting the AQAR for 2017-18 for your perusal and consideration as a part of post-accreditation activity in accordance with the guidelines provided. It contains all the curricular, co-curricular and extra-curricular activities of this institution which are students oriented, genuine and proof-based conducted during the present academic year.



Dr. A. V. V. Malleswaramma

IAQC CO-ORDINATOR



Smt K. B. Sujatha

PRINCIPAL

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The Annual quality Assurance Report (AQAR) IQAC

All NAAC accredited institutions will submit an annual self –reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example 1st July, 2012 to 30th June, 2013)

Part –A

AQAR for the year

2017-2018

1. Details of Institution

1.1 Name of the Institution

KTR Women's College

1.2 Address Line 1

Chowdari Peta,

Address Line 2

City/Town

Gudiwada

State

Andhra Pradesh

Pin Code

521301

Institution e-mail address

ktrwc@yahoo.in

Contact Nos.

08674-245298. 08674-244378

Name of the Head of the Institution:

Smt K.B. Sujatha

Tel. No. with STD Code:

08674-245298

Mobile:

9440138588

Name of the IQAC Co-ordinator:

Dr. A. V. V. V. Malleswaramma

Mobile:

7981330670

IQAC e-mail address:

ktrwc@yahoo.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

APCOGN12134

(OR)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

EC/35/091-dtd:28.2.2005

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.ktrwomenscollege.com

Web-link of the AQAR:

www.ktrwomenscollege.com/IQAC/2017-18.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B+ | | 2005 | 5 Years |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

02 ,August,2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 6.8.2018 (DD/MM/YYYY)
- ii. AQAR 2013-14 6.8.2018 (DD/MM/YYYY)
- iii. AQAR 2014-15 6.8.2018 (DD/MM/YYYY)
- iv. AQAR 2015-16 6.8.2018 (DD/MM/YYYY)
- v. AQAR 2016-17 6.8.2018 (DD/MM/YYYY)
- vi. AQAR 2017-18 01.11.2018 (DD/MM/YYYY)

1.9 Institutional Status

University

State

☐

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC

Yes

☐

No

☒

Regulatory Agency approved Institution

Yes

☐

No

☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education

☐

Men

☐

Women

☒

Urban

☒

Rural

☐

Tribal

☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☐ UGC 12B ☒
 Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law PEI ☐ (Phys Edu) ☐ TEI (Edu) ☐
 Engineering ☐ Health Science ☐ Management ☐ Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| | | | |
|--|----------------------|------------------------------|----------------------|
| Autonomy by State/Central Govt. / University | <input type="text"/> | | |
| University with Potential for Excellence | <input type="text"/> | UGC-CPE | <input type="text"/> |
| DST Star Scheme | <input type="text"/> | UGC-CE | <input type="text"/> |
| UGC-Special Assistance Programme | <input type="text"/> | DST-FIST | <input type="text"/> |
| UGC-Innovative PG programmes | <input type="text"/> | any other (<i>Specify</i>) | <input type="text"/> |
| UGC-COP Programmes | <input type="text"/> | | |

2. IQAC Composition and Activities

| | |
|--|-----------------------------------|
| 2.1 No. of Teachers | <input type="text" value="7"/> |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="1"/> |
| 2.3 No. of students | <input type="text" value="2"/> |
| 2.4 No. of Management representatives | <input type="text" value="1"/> |
| 2.5 No. of Alumni | <input type="text" value="2"/> |
| 2. 6 No. of any other stakeholder and Community representatives | <input type="text" value="2"/> |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="----"/> |
| 2.8 No. of other External Experts | <input type="text"/> |
| 2.9 Total No. of members | <input type="text" value="15"/> |
| 2.10 No. of IQAC meetings held | <input type="text" value="4"/> |

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No's International National State Institution Level

(ii) Themes

Workshop on Skill development-Presentation skills, Interview skills, Communication Skills by trainers of APSSDC-AP

2.14 Significant Activities and contributions made by IQAC

- ❖ Two day awareness programme on skill development by resource persons of APSSDC-Andhra Pradesh state skill development corporation.
- ❖ • Conducted old students meet.
- ❖ • Organised divisional level competitions in connection with the celebration of World Tourism Day in coordination with AP department of Tourism and ANU

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|--|--|
| <ul style="list-style-type: none"> ❖ To conduct online, offline classes through skill development centre of the college ❖ • To undertake field trips& academic tours | <ul style="list-style-type: none"> ❖ conducted offline classes and computer skill development classes ❖ •organized field trips by science departments, cultural tours to Prakasam, Ongole Dist .in coordination with Dept. of youth affairs-AP |

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

- ❖ Conducted Alumni & Parents meet
- ❖ Encouraged students participation in Seminars , academic, literary competitions

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG | BA, BCom, B.Sc(MPC, CBZ) | Revived the group B.Sc MSCS | B.Sc (MPC EM) B.SC MSCS | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 4 | 1 | | |
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|-------------------------------|
| Semester | 3 UG COURSES(I,II,III DEGREE) |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

CBSC FOR ALL THREE(I,II,III)DEGREE COURSES.CLUSTER PATTERN IS INTRODUCED IN THE FINAL YEAR

1.5 Any new Department/Centre introduced during the year. If yes, give details.

I B.SC MSCS group revived, clusters introduced for final years.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 7 | 4 | 3 | | |

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 0 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 4 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| | | |
|--|--|----|
| | | 19 |
|--|--|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level | Work Shop | One Week |
|------------------------------|---------------------|----------------|-------------|-----------|----------|
| Attended Seminars/ Workshops | 6 | 9 | - | 11 | 5 |
| Presented papers | 4 | 6 | - | - | - |
| Resource Persons | - | - | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

PPTS, YouTube lessons, ICT enabled learning. NLIST for Library, Conducting Bridge courses, add on courses

2.7 Total No. of actual teaching days during this academic year

233

2.8 Examination/ Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NILL

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A | 10 | NILL | 5 | 4 | - | 90 |
| B.com | 19 | NILL | 7 | 3 | - | 53 |
| B.sc (MPC) | 18 | NILL | 14 | - | - | 80 |
| B.sc (CBZ) | 8 | NILL | 7 | - | - | 87 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC analyses the result of all classes for each semester and conduct extra classes for failed students

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | 5 |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | 11 |
| Others: Seminars National | 9 6 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 9 | 36 | NILL | 2 |
| Technical Staff | | | | |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Students preparing study projects, reports of the field trips
- Encouraging staff to publish more research articles in UGC recognised journals

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | -- | -- | | |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | -- | -- | | |
| Outlay in Rs. Lakhs | | | | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|-----------|--------|
| Peer Review Journals | 2 | 11 | |
| Non-Peer Review Journals | | | |
| e-Journals | | | |
| Conference proceedings | | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---------------|----------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects (other than compulsory by the University) | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

| | | | | | | |
|------------------------------|---------------------|---------------|----------|-------|------------|---------|
| 3.11 No. of conferences | Level | International | National | State | University | College |
| Organized by the Institution | Number | -- | -- | -- | -- | |
| | Sponsoring agencies | NILL | -- | -- | -- | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | -- |
| | Granted | -- |
| International | Applied | -- |
| | Granted | -- |
| Commercialised | Applied | -- |
| | Granted | -- |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| -- | -- | -- | -- | -- | -- | -- |

3.18 No. of faculty from the Institution who are Ph. D. GUIDES? and students registered under them

--

--

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

Institutional level

60

3.22 No. Of students participated in NCC events:

University level

State level

National level

International level

3.23 No. Of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum

College forum

4

NCC

NSS

6

Any other

2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Vanam Manam
- ❖ Voter Enrollment
- ❖ Blood Donation Camp
- ❖ Fire Safety
- ❖ Clean & Green
- ❖ Blood Grouping
- ❖ Organ Donation
- ❖ Distribution of clay idols of vinayak
- ❖ Ozone Preservation Day
- ❖ World AIDS Day
- ❖ Sports Meet
- ❖ World UNO Day
- ❖ ODF Survey
- ❖ Janma Bhumi Maa Vuru
- ❖ Yuva Janostavam

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---------------------|--------------------------|----------------|-------|
| Campus area | 7.5 | | | |
| Class rooms | 20 | | | |
| Laboratories | 6 | Skill Development Labs-2 | APSSDC | |
| Seminar Halls | 1 | | | |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | Digital class rooms | | | |

4.2 Computerization of administration and library

❖ Subscribed NLIST, New General Lib Software in Library Office accounts ,results, admissions computerised

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|--------|-------------|-------|-------|--------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 19020 | 799595 | 98 | 8098 | 19118 | 807693 |
| Reference Books | 4076 | 640441 | 49 | 9144 | 4125 | 649585 |
| e-Books | | | | | | |
| Journals | 65 | 92875 | 9 | 24273 | 74 | 123048 |
| e-Journals | NLIST | | | 5900 | | 5900 |
| Digital Database | | | | | | |
| CD & Video | 11 | 4683 | | | 11 | 4683 |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 48 | 1 | 8 | | -- | 2 | 11 | |
| Added | | | | | | | | |
| Total | 48 | | | | | | | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Skill development lab established by APSSDC students & staff are encouraged to gone up skills by attending classes(online/offline)

4.6 Amount spent on maintenance in lakhs:

| | |
|--|---------------|
| i) ICT | 3608 |
| ii) Campus Infrastructure and facilities | 96781 |
| iii) Equipments | 48697 |
| iv) Others | 142565 |
| Total: | 291654 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Encourage students participation in sports & games
- ❖ Encourage students to utilize NLIST services of library
- ❖ To conduct career guidance talks, activities, skill development online/offline courses.

5.2 Efforts made by the institution for tracking the progression

- ❖ To conduct parents meet, Alumni meet and interactive sessions
- ❖ Regular student counselling by lecturers allotted
- ❖ students progression to higher studies & jobs

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 212 | -- | -- | -- |

(b) No. of students outside the state

--

(c) No. of international students

--

| Men | Number | % |
|-----|--------|---|
| | | |

| Women | Number | % |
|-------|--------|-----|
| | 212 | 100 |

| Last Year 2016-17 | | | | | | This Year 2017-18 | | | | | |
|-------------------|-----|----|-----|-----------------------|-------|-------------------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| | 105 | 4 | 104 | | 213 | | 106 | 5 | 101 | | 212 |

Demand ratio

Dropout % 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Conducted skill development programs(online/offline).
- ❖ Books on competitive exams are issued in the library
- ❖ Motivational and awareness talks on career guidance

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|--|-----------|--|------|--|--------|---|
| NET | | SET/SLET | | GATE | | CAT | |
| IAS/IPS etc | | State PSC | | UPSC | | Others | 3 |

5.6 Details of student counselling and career guidance

- ❖ Arranging wards meet every month
- ❖ Career guidance programmes for outgoing students
- ❖ Personality development lectures.

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | 4 |

5.8 Details of gender sensitization programmes

BREAST CANCER AWARENESS PROGRAMME
AIDS AWARENESS
SELF EMPLOYMENT PROGRAMME FOR WOMEN
CELEBTATED WOMENS DAY ON MARCH 8th

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

Inter University (South Zone)

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Inter collegiate level At Divisional level sports meet

Cultural: State/ University level National level Regional level

Divisional level competitions conducted by Dept of Tourism & ANU

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|----------------|
| Financial support from institution | 3 | Rs.6,000.00 |
| Financial support from government | 176 | Rs.7,26,169.00 |
| Financial support from other sources | 10 | Rs.10,000.00 |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

3

5.13 Major grievances of students (if any) redressed:

- ❖ Maintenance of toilets in good hygienic conditions
- ❖ Controlled dog menace in the campus by reporting to municipal authorities.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- ❖ To educate, elevate and empower girl students
- ❖ To impart the needed values and skills to become useful citizens of the society

6.2 Does the Institution has a management Information System

The college has good management information system for academic & administrative functions

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ As an affiliated college we follow the curriculum prescribed by the Krishna University. Besides this add on courses & curriculum enrichment courses are conducted by few departments

6.3.2 Teaching and Learning

- ❖ Besides conventional class room teaching, ICT enabled teaching/learning, activities like PPTs, You tube lessons, Mana TV lessons are also taken up and explained Student centered activities like seminars, competitions, assignments are conducted. Field works, academic tours supplement the classroom learning.

6.3.3 Examination and Evaluation

- ❖ Periodical house exams(unit tests, mid exams) are conducted and the students academic performance is evaluated and appraised through parents meet, ward counselling etc.. Follow up remedial measures are also taken up

6.3.4 Research and Development

- ❖ Staff are encouraged to pursue research degrees through FDP/part time basis. Research publications in journals and paper presentations in seminars are encouraged

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ The college library houses 24000 Books, infli net ,net facility is provided to the students. The science labs, skill development lab are well equipped as per the students needs. An indoor stadium facilities sports activities

6.3.6 Human Resource Management

- ❖ There is good utilization of human resources both from the teaching and non teaching wings. our staff members also serve on various administration committees of the college

6.3.7 Faculty and Staff recruitment

- ❖ Staff recruitment in aided courses is done as per the norms of the govt. Retired vacant posts are filled up by the management with the part time lecturers.

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

- ❖ Admission of students is undertaken as per the rules of reservation of the govt. and the poor merit students are given financial aid by the college

6.4 Welfare schemes for

| | |
|-------------|--|
| NonTeaching | Computer training for office works., loan facility from bank |
| Teaching | Loan facility from college bank, OD for attending seminars |
| Students | 1)Merit scholar ship for selected students 2),Medical Examination for students 3)Timely information to students about govts welfare schemes to girls 4)Educational loan etc.. |

6.5 Total corpus fund generated

42,90,480

6.6 Whether annual financial audit has been done

Yes

☐

No

☒

Internal audit was done

6.7 Whether Academic and Administrative Audit (AAA) have been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | CCE | Yes | Management |
| Administrative | Yes | CCE | Yes | Management |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ Semester system is followed for UG courses as prescribed by the University. College undertakes formative assessment of the students through periodical house exams and summative assessment at the end of the semester for taking follow up measures.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Associations

- ❖ Alumni meet was organized in this year. The alumni settled in different walks of life are invited to the college and they coordinate with the college functionaries for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

- ❖ Parent Management – Teacher, meets are arranged every year. Parents feedback on all aspects are taken into consideration for the necessary follow up.

6.13 Development programmes for support staff

- ❖ Training to support staff for uploading data to the affiliated university through online

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Clean & green, tree plantation, Maintaining plastic free campus waste water management

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- ❖ Conducting skill development classes(online/offline) with the coordination of APSSDCI

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- ❖ Bridge courses & curriculum enrichment programmes conducted by some departments
- ❖ A P.D was appointed to train students sports & games activities physical director

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Environmental Awareness Activities
- ❖ Youth Exchange Programme

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- ❖ Conducted Awareness Programmes on Matti Vinayak idols on the eve of Vinayaka Chavithi
- ❖ Awareness Programme on Ozone Preservation, Bio-Cultivation was taken up by science departments
- ❖ Observing no plastic campus

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- **Strengths:** Good infrastructure, facilities
- **Weakness:** Lack of permanent teaching/non teaching staffs, increasing number of corporate colleges in the town
- **Opportunities:** Good support by management & other stake holders
- **Threats :** Most of the intake students are academically, economically backward ,increasing no of dropout students

8. Plans of institution for next year

- ❖ To motivate all departments to conduct more bridge courses & others
- ❖ To revive NCC unit

Name: Dr. A. V. V. Malleswaramma



Signature of the Coordinator, IQAC

Name: Smt K. B. Sujatha:




Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

Annexure – II

| <div style="display: flex; align-items: center; justify-content: space-between;">  <div> KRISHNA UNIVERSITY :: MACHILIPATNAM www.krishnauniversity.ac.in UG – ACADEMIC CAELNDAR 2017-18 </div> </div> | | | | |
|---|----------------|---------------|-------------------|-------------------|
| Particulars | I year | | II & III years | |
| | I Semester | II Semester | III & V Semesters | IV & VI Semesters |
| Class Work | | | | |
| Commencement of Classes | 10-07-2017 | 04-12-2017 | 19-6-2017 | 15-11-2017 |
| Closure of instructions | 10-11-2017 | 04-04-2018 | 21-10-2017 | 17-03-2018 |
| Total No. of working days | 90 | 90 | 91 | 91 |
| I Internal Examination | 1-09-2017 | 29-01-2018 | 2-7-2017 | 3-01-2018 |
| II Internal Examination | 30-10-2017 | ***12-03-2018 | 10-10-2017 | 8-3-2018 |
| University Theory Examinations | 13-11-2017 | 7-04-2018 | 25-10-2017 | 22-03-2018 |
| Practical Examinations | 23-11-2017 | 19-04-2018 | 4-11-2017 | 07-4-2018 |
| Closure of Admissions for various courses | 19-08-2017 | | | |
| Last working day of the academic year 2017-18 | 18-4-2018 | | | |
| Re-Opening of Colleges for the year (2018-2019) | 18-6-2018 | | | |
| Foundation day of University | 25-6-2017 | | | |
| Sports Day | 29-8-2017 | | | |
| Teachers day | 5-9-2017 | | | |
| Education Day | 11-11-2017 | | | |
| Science day | 28-2-2018 | | | |
| Women's day | 08-3-2018 | | | |
| Earth day | 22-4-2018 | | | |
| Anti-Ragging Committee meeting by all Colleges | 22-8-2017 | | | |
| Fresher's Day | 27-8-2017 | | | |
| Inter- collegiate Cultural meet | September 2017 | | | |
| Youth Festival | October 2017 | | | |
| Awareness on employability skills | January 2018 | | | |
| Organizing Centralized Job fair | January 2018 | | | |

ACADEMIC CALENDAR OF THE YEAR 2017-18

| Date | Event |
|--------------------------------|--|
| 15-06-17 | Re-opening of the college for III & V Semester students |
| 21-06-17 | World Yoga Day celebrations by the department of Physical Education and Women Development Cell. |
| 09-07-17 | Blood Donation Camp by N.S.S. Unit |
| 10-07-17 | Commencement of Classes for I Semester students |
| 16-07-17 | Old students meet by IQAC |
| 24-07-17 | Vanam Manam Programme by ECO Club and NSS Unit. |
| 27-07-17 | Voter Enrolment Programme Guest Lecture by MRO |
| 01-08-17 | Fire Safety measures demonstrated to the students by fire department. |
| 02-08-17 | Blood grouping tests to the students conducted by the Women Development Cell. |
| 10-08-17 | Staff and students of (III B.Sc and CBZ) Botany Department attended State level Seminar at Maris Stella College, Vijayawada. |
| 11-08-2017 | Organ Donation Awareness Programme by Rotary Club, Gudivada |
| 21-08-2017 | Skill Development Awareness Programme by WDC & IQAC. |
| 22-08-2017 | Programme Conducted by APSSDC |
| 24-08-2017 | Matti Vinayaka distribution by BVP Gudivada & ECO Club. |
| 28-08-2017 | Mock elections are conducted by politics and commerce departments. |
| 30-08-2017 | World Tourism Competitions Division level by Government of A.P in our college. Divisional level youth festival at ANR College conducted by Department of Youth affairs our students also participated |
| 01-09-2017 | Ist Internal examinations for I Degree students |
| 16-09-2017 | Ozone preservation day was celebrated in our college by Chemistry Department and Eco- Club |
| 21-09-2017 to 27-09-2017 | N.S.S Special Camp at Mallayapalem |

| Date | Event |
|--------------------------------|---|
| 25-09-2017 to 02-10-2017 | Dasara Holiday |
| 31-10-2017 | National Integration Day Celebrated by IQAC |
| 16-10-2017 to 18-10-2017 | Students 2 day Visit to Prakasam District organised by Department of Youth affairs (Government of A.P) |
| 9-11-2017 to 13-11-2017 | Students ODF Survey at vilages |
| 16-11-2017 to 19-11-2017 | South Zone University tournament at Mangalore |
| 16-11-2017 to 21-11-2017 | Library Week Celebrations by College of Library |
| 24-11-2017 | World UNO Day Rally Conducted by History Department |
| 28-11-2017 | Andhra Bank foundation day was celebrated by Bank Manager – Sri. Srinivasa Rao & S.Ratnaprasad in our Campus, conducted competition |
| 29-11-2017 | Our (B.Sc., B.Com) students visited Andhra Detergent factory organized by Chemistry & Commerce Department. |
| 01-12-2017 | 1)World Aids day by RRC & NSS. 2) students trained by A.P. Child & Women welfare department, in Krishna Vikas Scheme. 3)visit to Tejeswi poultry farm by Zoology Department |
| 13-12-17 | Guest Lecture arranged by Department of Chemistry |
| 16-12-2017 | Visit to Vuyyuru Sugar factory Organised by Chemistry department |
| 20-12-2017 | Guest Lecturer by Department of History , Guest Lecturer ,arranged by Department of English |
| 27-12-2017 | Inter Collegiate sports conducted by Department of Youth affairs |
| 02-01-2018 to 11-01-2018 | Janmabhoomi Mana Vooru Programme |
| 23-01-2018 | Voters day divisional level competitions |
| 25-01-2018 | Yuva Janostavam by BVP |

| Date | Event |
|---|---|
| 25-01-2018 | National Voters Day |
| 28-01-2018 | Surya Aradhana |
| 27,28 FEB& 1 ST MARCH- 2018 | Visit to Nellore District, Youth Exchange Programme |
| 30-01-2018 | College Anniversary Celebrations |
| 22-03-2018 | University theory examinations for IV & VI semester students |
| 07-04-2018 | University practical examinations for IV & VI semester students University theory examinations for II semester |
| 20-04-2018 | Last working day |
| 16-06-2018 | Re-Opening of college for the next academic year (2018-19) |

_____ *** _____

Annexure – III

2017-2018

STUDENTS FEED BACK REPORT ON LECTURERS / COLLEGE

- ❖ Student's feedback on teachers at the end of the year helps to improve and refine the teaching. This provides the teachers an opportunity to introspect their strengths and lapses and can conduct themselves accordingly. As such students' feedback on teachers, and college is taken at the end of the year / Semester.
- ❖ Every teacher is evaluated in terms of the punctuality to classes, teaching methods adopted (traditional, ICT) provision of teaching materials, conduct of internal exams, evaluation, performance, grievance redressal, encouragement in extracurricular activities etc.
- ❖ These feedback forms filled up by the students are collected back analysed and appropriate measures are taken to solve the problems of students.
- ❖ A similar feedback is taken from the students on the facilities provided by the college like infrastructure, academic and administrative functioning of the college, the support of the principal, teaching & nonteaching staffs, library, NCC, NSS activities, water supply, toilets, scholarship disbursement, Buss pass/Train pass facility, Career guidance, Skill developmental activities etc..
- ❖ Parents meet is also conducted every year and feedback of the parents about the performance of the teaching, nonteaching staff is obtained during the meet both orally and in writing. These feedbacks are submitted to the management for the necessary follow-up.
- ❖ A feedback on the CBCS pattern introduced from 2015 is taken from the staff and the students. Most of the students & staffs preferred annual examination patterns to the CBCS as they could not find time to revise the syllabus before the exams. With the introduction of CBCS a continuous internal evaluation in the form of seminars, assignments, mid exams leave no time for the revision. The pattern is yet to be streamlined to reap benefits to the students. As the time for teaching/learning is limited, the teacher as well as the target are not at satisfactory giving/receiving end. But the cluster system that came into vogue from this year enables the learner to get better knowledge of the subjects chosen which is conducive for academic progress.

Annexure – IV

2017-2018

Best Practices

YOUTH EXCHANGE PROGRAMME

OBJECTIVE: Gathering of youth with various activities including competitions in youth festivals refresh the minds of youngsters and provide an opportunity to show their talent . Students who are usually busy with classes, study hours, examination will have an outlet in the youth festivals.

Youth is the spring of life, the most favorable period to discover ambitions and achieve them through relentless efforts.

A youth festival is an excellent way of bringing together passion and fervour, translating them into innovation, invention and transformation. It is a method of consolidation among people of similar age, ambition and decision.

CONTEXT: They (youth festival) are the cradles of the student's artistic and cultural development. Youth festivals gained much importance in academic routine .Competitions in Dance, Music, Painting, Writings, dramatics etc., give them an opportunity to express there artistic and literary talents .Prizes & certificates are awarded to the winners of the competitions. This will certainly help the cultural growth of the country. They also give an opportunity to develop among the students qualities of mutual love, respect, communal harmony and national integration.

PRATICE: In view of this the college participated in the Youth exchange programme organized by AP Department of Youth Affairs. Nearly 100 students took part in this programme and visited Prakasam, Nellore districts. They visited places of historical, industrial, cultural, religious importance in these two districts.

SUCCESS: Students got an opportunity to visit other districts along with the students from different places and colleges. The interaction and the support thus established with the other students help the students to develop good social relations.

ENVIRONMENTAL AWARENESS PROGRAMME

OBJECTIVE:: Environmental awareness among students fosters a sense of connection to the natural world, promotes sustainable development and encourages conservation of irreplaceable natural resources, plant and animal species.

CONTEXT: : Environmental awareness or education helps people to understand the consequences of human selfish activities on environment and the problems to be encountered in the long run which are deleterious to human health and existence.

PRACTICE:: The need to create environment awareness among students is the dire need and in view of this the college has been organizing various programmes like tree plantation celebration of ozone preservation day, conducting rallies, seminars, matti vinayaka idol distribution during “Ganesh chaturthi”, ODF survey in villages, swacchata programmes in villages, keeping away plastic in the campus, waste water management etc.,

SUCCESS::

By educating the students and also by campaigning in the nearby villages about the environment protection through NSS unit, Eco club we are contributing our mite in fostering the quality of life of human community.

Annexure – V
2017-2018
SWOT ANALYSIS

Strengths:

- ❖ More than Forty Five Years of academic Standing.
- ❖ Good infrastructure, Eco-friendly Campus
- ❖ Security to girl Students and Good discipline
- ❖ Good Encouragement from management
- ❖ Supportive & co-operative leadership of principal
- ❖ Experienced Faculty
- ❖ Periodical completion of curriculum
- ❖ Add on Courses
- ❖ Remedial Coaching classes for slow learners
- ❖ Ward counselling
- ❖ Digital class rooms, ICT enabled teaching /l earning
- ❖ Well equipped Science labs, Computer lab, Skill development lab
- ❖ Library with 24000 Books, Journals, INFLIBNET, Internet.
- ❖ Indoor Stadium
- ❖ Playground, Botanical Garden
- ❖ NSS,NCC activities, Sports
- ❖ Extension activities
- ❖ Drinking Water, Govt Scholarships
- ❖ Financial aid to students by staff
- ❖ Parents, alumni meets

Weakness:

- ❖ Increasing number of part time lecturers with less salaries
- ❖ More number of Students from academically, economically backward sections
- ❖ Financial Constraints
- ❖ Inadequate Industrial-Institutional linkages
- ❖ Lack of college bus transport to interior villages.

Opportunities:

- ❖ Conducting Workshops, Seminars, Guest lecturers for staff and students
- ❖ Encouraging Students cultural, literary talents by Conducting Youth Festivals, Freshersday , Anniversary and Competitions
- ❖ Conducting short term coaching classes for exams, Computer skills, and Communication skills.
- ❖ Encouraging Staff's research activities.

Challenges:

- ❖ Proliferation of unaided, corporate colleges in the town.
- ❖ No recruitments in the vacant aided posts
- ❖ Merit Students are attracted to corporate colleges
- ❖ Decreasing Enrolments of Students in Conventional courses
- ❖ Financial burden to the Management due to the increased number of unaided Staff
